

07 May 2020

Our Ref: Fin./Transp./20/21

Transport to Millom School 2020/2021, Out-of-Catchment Area

We are currently negotiating transport arrangements for students who live outside of the Millom School catchment area. At the moment the route and pick-up details are being finalised.

This letter should be read in conjunction with the Cumbria County Council information sheet for parents regarding school and college transport 2020–2021 academic year, which is available from their website www.cumbria.gov.uk.

As a parent of a child aged 5-16 years, or of a student aged 16 or over attending 6th Form, you are responsible for ensuring your child's attendance at school. As you have chosen a school that is not your catchment school, you are responsible for your child's transport arrangements. However, due to the number of students choosing to attend Millom School, we have contracted an out of catchment bus service from an approved transport operator. (*It is important to remember that you, and not the Local Authority or Millom School, are responsible for your child's transport to school.*)

Initially you should clarify with Cumbria County Council's School Transport Team that your home address falls outside of the Millom School catchment area. If you then wish to reserve a seat on this out of catchment service, can you please complete both sides of the application form, sign and return it to stphilip@millom.cumbria.sch.uk at the School Finance Office by **Friday 26th June 2020. An application form must be received in school by this deadline to book a seat for your child. In August we will contact you with full details of the pick-up place and time.**

Since you live outside of the Millom School catchment area, there will be a parental contribution towards the cost of the transport. This is based on the concessionary rate as identified by Cumbria LA. The annual parental contribution is £430 per student for the full school year, which equates to approximately £2.26 per day. This should be paid in full at the beginning of the school year.

If you prefer to pay in smaller instalments please indicate on your application form. A monthly payment plan will be available via ParentPay, a secure, online payments system. The instalments will be as follows: 10 x monthly payments of £44.50 starting in September 2020.

A valid bus pass will be provided by the school at the beginning of each term on receipt of the parental contribution. You must confirm in writing if at any time you wish to cancel the seat on this bus service. No refund will be made in respect of any unexpired part of a travel pass no longer required.

Should you have any queries about transport, please feel free to contact me via e-mail.

Yours sincerely,



Lisa Philip
Finance Officer