

Learning Mentor, with specific focus on attendance

Required September 2018

PG1173 PCD7

Salary Grade 7: £20,661-£21,268 (pro rata)

37 hours per week, term-time only + 1 week INSET/closure working

Hours of work may need to be flexible due to the need for occasional early morning/late evening visits to parents and carers.

Thank you for your interest in this post. We have enclosed for you details of the post and the department, information about Millom School and the application process. We hope that you find these details useful in supporting your application.

Millom School is committed to safeguarding and promoting the welfare of its students. All applicants are subject to the requirements of Keeping Children Safe in Education guidelines. This will include checks with past employers and the need for the successful applicant to hold or undergo a suitable enhanced DBS disclosure. This is a permanent post.

The Post

We are looking to appoint an enthusiastic and committed Learning Mentor with excellent communication skills to join our supportive and caring Student Support team. You will provide support and guidance to students and those engaged with them, by removing barriers to learning, particularly focussing on attendance issues.

The successful candidate will be a well-organised and flexible person with good practical experience, who can work successfully alongside both adults and students. Training and support will be provided.

The deadline for applications is **12 noon, Friday 27 July 2018**

Interviews will be held on **Wednesday 22 August 2018**

Please ensure that your application includes both a daytime and an evening telephone number where you can be contacted, **and an email address**. We regret that we shall be unable to inform unsuccessful candidates of the result of their application.

If you have particular questions about the post, we will be happy to answer them for you. Please ask for the Headteacher's PA, Sheila Minter, who will be pleased to help you. As the selection process will include a tour of the school and an opportunity to meet with colleagues and students both formally and informally, requests for prior visits and tours of the school will therefore be declined.