INFORMATION FOR WEBSITE

The remit of the governing board:
It is stated in the Governance Handbook that all boards, no matter what type of schools or how many schools they govern, have three core functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding executive leaders to account for the educational performance of the organisation and its pupils, and the performance management of staff; and
- Overseeing the financial performance of the organisation and making sure its money is well spent.

The constitution of our governing board is as follows:

- 4 Parent governors
- 1 Local Authority governor
- 1 Headteacher
- 1 Staff governor
- 12 Co-opted governors

Term of office, all governors are 4 years with the exception of staff which is two years as per attached instrument of governance.

Committee Structure is:
Staff and Pupil Discipline Committee
Finance Committee
Pay Review Body

TERMS OF REFERENCE – MILLOM SCHOOL FINANCE AND GENERAL PURPOSES COMMITTEE

Reports to: Governing Body
Membership: Chair of Governing Body, Headteacher, Five other members of the Governing Body, of which one can be Vice Chair

The Business Manager shall be entitled and expected to attend all meetings of the Finance Committee

Chair: To be elected by the Committee for a 1-year term of office. Where the Chair is absent, the Committee will elect a Chair from those Governors present.

Secretary: Clerk to Governing Body
Quorum: Three Governors
Meetings: A minimum of one each half-term with a minimum of 7 days' notice
Delegations: To take a strategic financial overview, reviewing and approving financial policies and objectives

- Review and approve financial delegations
- Review of expenditure and forecasts against budget
- Review and approve contracts/bids/variations
- Approve the disposal of stock and write-offs
- To receive internal audit reports and monitor recommendations
- To approve statutory financial returns, including the School Financial Value Statement
- To consider any matter which has the potential to have a significant impact on the budget or resources and approve intended action up to a value of 5% of the school budget
- To consider and recommend the Budget for annual approval by the Governing Body

Advisory Functions:
To review the Terms of Reference of the Finance Committee, submitting any proposed changes to the governing body for approval

The committee is authorised to act on behalf of the Governing Body

GOVERNING BOARD MEMBERSHIP

NAME	**GOVERNOR CATEGORY** *Incl Associate Members*	**APPOINTING BODY**	**TERM OF OFFICE**	**DATE STEPPED DOWN** *(if applicable)*	**ATTENDANCE OVER LAST ACADEMIC YEAR** *2025/2026*		**ADDITIONAL ROLES AND RESPONSIBILITIES** *ie chairs of governing board and committees and if Associate Members have voting rights at committee level*
					Governing Board*	**Committee*** ***finance***	
Professor Colin Richards	Co-opted	Governing Body	01.07.2023 – 30.06.2027		6/6	5/5	
Mr John Hudson	Co-opted	Governing Body	19.11.22 – 18.11.26		3/6	2/5	
Mrs Wendy Hughes	Co-opted	Governing Body	01.07.2023 – 30.06.2027		4/6	4/5	Safeguarding governor/shadow SEND governor
Miss Simone Faulkner	Co-opted	Governing Body	28.11.22 – 27.11.26		5/6	n/a	Shadow safeguarding governor
Mrs Elsa Mason	Parent	Parents	01.09.2024 - 31.08.2028		5/6	5/5	Chair Health and Safety governor
Mrs Laura Mossop	Parent	Parents	07.02.2023 - 06.02.2027	31.08.2026	3/6	1/5	Pupil Premium Governor
Mrs Genevieve Simpson	Parent	Parents	01.09.2022 - 31.08.2026	31.08.2026	2/6	n/a	SEND Governor Careers Governor
Mrs Natalie Wilson	Co-opted	Governing Body	04.12.2025 – 03.11.2029		2/6	n/a	
Mr Jack Myers	Co-opted	Governing Body	04.12.2025 – 03.12.2029		4/6	5/5	Vice Chair

							Chair of Finance and General Purposes Committee
Mr John Avery	Co-opted	Governing Body	17.03.2026 – 16.03.2030		1/1	n/a	
Mr Stephen Kelly	Headteacher	N/A	February 2026		2/2	2/2	Headteacher
Mr Paul Baggaley	Associate Member	Governing Body	September 2016		5/5	n/a	Assistant Headteacher
Mrs Katherine Knowles	Associate Member	Governing Body	September 2023		5/5	n/a	New Assistant Headteacher
Mrs Catherine Vance	Associate Member	Governing Body	September 2016		4/5	n/a	Assistant Headteacher
Mr Steve Olliver	Associate Member	Governing Body	February 2021		5/5	n/a	Assistant Headteacher
Mrs Hannah Maiden	Associate Member	Governing Body	July 2026		n/a	n/a	Business Manager
Mrs Sheila Minter	Clerk	Governing Body	November 2007		5/6	4/5	PA to Headteacher

GOVERNING BOARD REGISTER OF PERSONAL AND PECUNIARY INTERESTS

NAME OF SCHOOL: MILLOM SCHOOL

NAME	RELEVANT BUSINESS INTEREST	LINK TO OTHER EDUCATIONAL ESTABLISHMENTS	PERSONAL RELATIONSHIPS	DATE INTEREST DECLARED
Elsa Mason	Director/owner of DMA Safety management – renamed Inspire Safety Limited	Trustee of the MORE Charity		22/10/2025
Colin Richards	None			17/09/26
John Hudson	None			17/09/26
Jack Myers		Wife teaches at Millom School. Children attend St James' Catholic Primary School, Millom. Trustee of the MORE Charity		27/03/26
John Avery	None			23/09/26
Wendy Hughes	None			17/09/26
Simone Faulkner	Millom Town Councillor and Mayor. Member on Millom Town Board Deal.. Trustee and Director Millom Folk Museum Director Millom and Haverigg Together CIC		Sister works in Millom School	18/09/2026
Natalie Wilson	Cumberland County Council		Daughter in School	29/10/2026
Stephen Kelly	None			11/09/2026

Paul Baggaley	None			17/09/26
Catherine Vance		Governor – Captain Shaws School, Bootle		17/09/2026
Katherine Knowles	None			07/09/26
Steve Olliver			Wife teaches at Furness Academy	17/09/26
Hannah Maiden		Governor – Captain Shaws School, Bootle		17/09/2026