

LESSON COVER SUPERVISOR

Including admin support

Required asap

PG4017 PCD5

Salary Grade 5 - £19698 (pro rata) Actual salary £14800 (£10.21/hr)

32.5 hours per week term-time only (plus 10 days INSET/closure working)

Hours of work: 8.15am – 3.45pm

We are looking for a Lesson Cover Supervisor to join our school. The successful applicant will be required to cover short term planned and unplanned absence of teaching staff. You will take sole charge of groups of students; no active teaching is required as students will learn by carrying out pre-prepared work under supervision. The primary focus of this role will be to maintain good order and to keep students on task. Support for the Administration Team, including covering Reception, will also be required when not covering for teacher absence.

Millom School is committed to safeguarding and promoting the welfare of its students. All applicants are subject to the requirements of the Safeguarding Children and Safer Recruitment in Education guidelines. This will include checks with past employers and the need for the successful applicant to hold or undergo a suitable enhanced DBS disclosure.

Millom School has a friendly and supportive staff in a superb rural area at the southern tip of the Lake District.

The application form should be downloaded from the school website, and accompanied by a letter of application stating why you would like to work at Millom School as a Cover Supervisor.

Completed applications should be submitted via email to hr@millom.cumbria.sch.uk by 12.00noon on Tuesday 28 September 2021.

Interviews will be held the week commencing Monday 4 October 2021, and may be held virtually over Teams.