

## **INFORMATION FOR WEBSITE**

### **The remit of the governing board:**

It is stated in the Governance Handbook that all boards, no matter what type of schools or how many schools they govern, have three core functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding executive leaders to account for the educational performance of the organisation and its pupils, and the performance management of staff; and
- Overseeing the financial performance of the organisation and making sure its money is well spent.

### **The constitution of our governing board is as follows:**

- 4 Parent governors
- 1 Local Authority governor
- 1 Headteacher
- 1 Staff governor
- 12 Co-opted governors (8 vacancies)

Term of office for all governors is 4 years

### **Committee Structure is:**

Staff and Pupil Discipline Committee

Finance Committee

Pay Review Body

## **TERMS OF REFERENCE – MILLOM SCHOOL FINANCE AND GENERAL PURPOSES COMMITTEE**

Reports to: Governing Body

Membership: Chair of Governing Body, Headteacher, Five other members of the Governing Body, of which one can be Vice Chair

The Business Manager shall be entitled and expected to attend all meetings of the Finance Committee

Chair: To be elected by the Committee for a 2-year term of office. Where the Chair is absent, the Committee will elect a Chair from those Governors present.

Secretary: Clerk to Governing Body

Quorum: Three Governors

Meetings: A minimum of one each half-term with a minimum of 3 days' notice

Delegations: To take a strategic financial overview, reviewing and approving financial policies and objectives

- Review and approve financial delegations
- Review of expenditure and forecasts against budget
- Review and approve contracts/bids/variations
- Approve the disposal of stock and write-offs
- To receive internal audit reports and monitor recommendations
- To approve statutory financial returns, including the School Financial Value Statement
- To consider any matter which has the potential to have a significant impact on the budget or resources and approve intended action up to a value of 5% of the school budget
- To consider and recommend the Budget for annual approval by the Governing Body

Advisory Functions:

To review the Terms of Reference of the Finance Committee, submitting any proposed changes to the governing body for approval

The committee is authorised to act on behalf of the Governing Body

## GOVERNING BOARD MEMBERSHIP

NAME	GOVERNOR CATEGORY <i>Incl Associate Members</i>	APPOINTING BODY	APPOINTMENT DATE	DATE STEPPED DOWN <i>(if applicable)</i>	ATTENDANCE OVER LAST ACADEMIC YEAR		ADDITIONAL ROLES AND RESPONSIBILITIES <i>ie chairs of governing board and committees and if Associate Members have voting rights at committee level</i>
					Governing Board*	Committee*	
Professor Colin Richards	Co-opted	Governing Body	Pre Sept 2003		3/4	5/5 finance	Joint vice-chair
Mr John Hudson	Co-opted	Governing Body	September 2003		4/4	4/5	Chair of finance committee/Attendance governor
Mrs Wendy Hughes	Co-opted	Governing Body	September 2003		3/4	4/5	Child Protection/Gifted & Talented governor
Mr Doug Wilson	LA	Governing Body	December 2011		4/4		Health & Safety governor
Mrs Zoe Jackson	Parent	Parents	July 2018		3/4		
Mrs Genevieve Simpson	Parent	Parents	October 2018		4/4		Shadow Child Protection/Gifted & Talented governor
Mrs Laura Mossop	Parent	Parents	February 2019		1/4		
Mrs Becky Ruddy	Co-opted	Governing Body	February 2019	February 2021	3/4	3/5	
Revd Stephen Tudway	Co-opted	Governing Body	February 2020		1/1	1/1	Joint vice-chair
Mrs Elsa Mason	Parent	Parents	September 2020		N/A		Chair
Mr Darren Prior	Staff	Staff	February 2020		1/2		

Mr Matthew Savidge	Headteacher	N/A			4/4	5/5	
Mr Paul Baggaley	Associate Member	Governing Body			4/4		Assistant Headteacher
Mr Neil Eaton	Associate Member	Governing Body			4/4		Assistant Headteacher
Mrs Catherine Vance *	Associate Member	Governing Body			4/4		Assistant Headteacher
Mr Steve Olliver *	Associate Member	Governing Body			N/A		Assistant Headteacher
Mrs Sheila Minter	Clerk	Governing Body			4/4	5/5	

Mr Olliver is covering absence of Mrs Vance January – July 2021  
 Vacancies x upto 8 – Co-opted governors

# REGISTER OF PERSONAL AND PECUNICARY INTERESTS

## Millom School Governors 2020-21

Name of Governor	Name of Organisation	Nature of Interest	Date interest was registered	Date of Cessation of interest	Date of Entry	Comments
Paul Baggaley	NONE				05.11.2020	
Neil Eaton	NONE				05.11.2020	
Zoe Jackson	Millom School Millom School Millom School	Staff Staff Staff	14.10.2020	Active	05.11.2020	Relatives
Becky Ruddy	NONE				05.11.2020	
Genevieve Simpson	NONE				05.11.2020	
John Hudson	NONE				05.11.2020	
Wendy Hughes	NONE				05.11.2020	
Elsa Mason	NONE				05.11.2020	
Laura Mossop	Neil Thompson	Painter	01.02.19	Active	05.11.2020	Brother in Law
Darren Prior	NONE				05.11.2020	
Colin Richards	NONE				05.11.2020	
Matt Savidge	NONE				05.11.2020	
Stephen Tudway	PCC of Broughton & Duddon	Trustee		Jan-20	05.11.2020	
	PCC of Kirkby Ireleth	Trustee		Jan-20		
	Burlington C of E (VC) Primary School	Governor		Jan-20		
	Broughton C of E (VC) Primary School	Governor		Jan-20		
	SPCK (Charity no. 231144)	Trustee		Jan-20		
	Joseph and Eleanor Gunson Almshouse Trust (Charity no. 233957)	Trustee		Jan-20		
	Broughton in Furness Educational Foundation (Charity no. 508839)	Trustee		Jan-20		

	Agnes Dixon Charity (Charity no. 238126)	Trustee	Jan-20			
	Duddon Community Support (Charity no. 1191000)	Trustee	Sep-20			
	Carlisle Diocesan Board of Education	Spouse is Deputy Director of Education for the Diocese of Carlisle	Mar-20			
Catherine Vance	NONE				05.11.2020	
Doug Wilson	NONE				05.11.2020	

**CUMBRIA COUNTY COUNCIL**  
**INSTRUMENT OF GOVERNMENT**

1. The name of the school is **Millom School**
2. The school is a community school.
3. The name of the governing body is "**The governing body of Millom School**".
4. The governing body shall consist of:
  - a. 4 parent governors
  - b. 1 LA governor
  - c. 1 staff governor
  - d. 1 headteacher
  - e. 12 co-opted governors
5. Total number of governors 19.
6. The term of office for all categories of governors shall be for a period of 4 years except for the staff governor, which shall be for 2 years.
7. This instrument of government comes into effect on 1 September 2015.
8. This instrument was made by order of Cumbria Local Authority on ..... 9<sup>th</sup>..... day of

2015.

**The COMMON SEAL of     )**  
**CUMBRIA COUNTY         )**  
**COUNCIL was hereunto    )**  
**Affixed in the presence   )**  
**of:**

